

# Casework Support Scheme (CSS)- Price Guide as at 1 July 2023

SCHADS AWARD at 1 July 2023

The Price Guide for Services provided pursuant to the CSS Panel Deed Agreement is as follows:

Item	Service Type	Cost Type/Price per	Business Day Rate	Saturday	Sunday	Public Holiday	SCHADS Award Pay Level	Inclusions/Exclusions/Notes
1	TRANSPORT COST (applicable to all CSS Service Types)	km	\$1.22	\$1.22	\$1.22	\$1.22	\$0.96 per km	<ul style="list-style-type: none"> <li>Includes cost of mileage from Client pick up to drop off<sup>1</sup></li> <li>Includes management and overhead costs</li> <li>Includes provision of age appropriate child seat by the Service Provider</li> <li>There is no minimum mileage charge</li> <li>Staff time is to be charged in addition to this transport cost by using the price of staff per hour for the relevant CSS Service Type</li> <li>Where two staff/vehicles (i.e. for more than 3 CYP) are required, transport and staff costs will be calculated on a per car / staff member basis</li> </ul>
2	SUPERVISED TRANSPORT (staff cost - driving and non-driving time)	Hour	\$66.70	\$81.00	\$103.00	\$127.70	Level 2 - pay point 2	<ul style="list-style-type: none"> <li>Includes cost of staffing for driving and non-driving times from Client pick up to drop off<sup>2</sup></li> <li>Includes management and overheads</li> <li>Additional 1 hour to be paid following Client drop off to cover all preparation and report writing time</li> <li>Minimum engagement period is for 3 hours including preparation and report writing</li> <li>Includes extra pick-ups (if required)</li> </ul>

<sup>1</sup> Where required in remote and regional areas the caseworker may negotiate with the Service Provider mileage costs from base to the Client's home and return to base. Not available in Metro areas.

<sup>2</sup> Where required in remote and regional areas the caseworker may negotiate with the Service Provider mileage costs from base to the Client's home and return to base. Not available in Metro areas.

Item	Service Type	Cost Type/Price per	Business Day Rate	Saturday	Sunday	Public Holiday	SCHADS Award Pay Level	Inclusions/Exclusions/Notes
3	SUPERVISED CONTACT	Hour	\$85.50	\$103.90	\$132.00	\$163.70	Level 4 - pay point 2	<ul style="list-style-type: none"> <li>Includes cost of staffing for any driving time, contact, and report writing/preparation time of 1 hour only unless otherwise agreed by DCJ in writing</li> <li>Includes management and overhead</li> <li>Minimum engagement period is for 3 hours including preparation and report writing</li> <li>Subject to paragraph 3 of Schedule 2 in the CSS Panel Deed, additional costs including meals and sundries will be on-charged at the actual rates, as agreed in the Request for Services Form</li> </ul>
4	MENTORING	Hour	\$85.50	\$103.90	\$132.00	\$163.70	Level 4 - pay point 2	<ul style="list-style-type: none"> <li>Includes cost of staffing for driving time, mentoring, and report writing/preparation time of 1 hour only unless otherwise agreed by DCJ in writing</li> <li>Includes management and overhead costs</li> <li>Minimum engagement period is for 3 hours including preparation and report writing</li> <li>Subject to paragraph 3 of Schedule 2 in the CSS Panel Deed, additional costs including meals and sundries will be on-charged at the actual rates, as agreed in the Request for Services Form</li> </ul>
5	DAYTIME RESPITE (in or out-of-home)	Hour	\$85.50	\$103.90	\$132.00	\$163.70	Level 4 - pay point 2	<ul style="list-style-type: none"> <li>Includes cost of staffing for driving time, respite, and report writing/preparation time of 1 hour only unless otherwise agreed by DCJ in writing</li> <li>Includes management and overhead costs</li> <li>Minimum engagement period is for 3 hours including preparation and report writing</li> <li>May occur in a variety of in or out-of-home settings, for different lengths of time and frequency and between the hours 6am – 11pm</li> <li>Subject to paragraph 3 of Schedule 2 in the CSS Panel Deed, additional costs including accommodation, meals and sundries will be on-charged at the actual rates, as agreed in the Request for Services Form</li> </ul>

Item	Service Type	Cost Type/Price per	Business Day Rate	Saturday	Sunday	Public Holiday	SCHADS Award Pay Level	Inclusions/Exclusions/Notes
6	OVERNIGHT RESPITE <sup>3</sup> (Awake Time)	Hour	\$87.00 (Overnight Rate)	103.90	\$132.00	\$163.70	Level 4 - pay point 2	<ul style="list-style-type: none"> <li>Includes cost of staffing for driving time, respite, and report writing/preparation time of 1 hour only unless otherwise agreed by DCJ in writing</li> <li>Includes management and overhead costs</li> <li>Minimum engagement period is for 3 hours including preparation and report writing</li> <li>May occur as an extension of daytime respite, where an overnight stay is required, in conjunction with supervised contact due to the geographical distance of family that the child/young person is visiting, and for different lengths of time and frequency, and between the hours of 11:00pm – 6:00am</li> <li>Subject to paragraph 3 of Schedule 2 in the CSS Panel Deed, additional costs including accommodation, meals and sundries will be on-charged at the actual rates, as agreed in the Request for Services Form</li> </ul>
7	OVERNIGHT RESPITE <sup>4</sup> (Sleepover)*	Sleepover / Flat Rate	\$205.00	-	-	-	Allowance \$55.89	<ul style="list-style-type: none"> <li>Includes cost of staffing for driving time, respite, and report writing/preparation time of 1 hour only unless otherwise agreed by DCJ in writing</li> <li>Includes management and overhead</li> <li>Subject to paragraph 3 of Schedule 2 in the CSS Panel Deed, additional costs including accommodation, meals and sundries will be on-charged at the actual rates, as agreed in the Request for Services Form</li> <li>The flat rate covers the 7 hour period between 11pm and 6am</li> </ul>

### Price Guide Methodology

- The cost base was established through *the Social, Community, Home Care and Disability Services Industry Award (SCHADS Award)*, effective December 2019, utilising the ‘Social and community services employee – Casual’ category.

<sup>3</sup> These rates are indicative only. Service Providers must quote separately for overnight respite rates and rates must be agreed by DCJ in writing in advance.

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- *The business day rates have been calculated by weighting for penalty shift rates/loading, so the same rate is paid regardless of the time of day. Variations should average out in the long-term.*
- *Afternoon shift rate* was used to calculate business day rates for all services (except Overnight Respite (sleepover)) and is applicable regardless of the time of the day. Saturday, Sunday and Public holiday rates were used to calculate the corresponding rates.
- The following formula was used to calculate the rates:
  - Weekday rate = base rate + 46% on-cost (24% management, 16% workers comp and superannuation, 6% payroll tax)
  - Saturday rate = base rate + 39.36% on-cost (17.36% management, 16% workers comp and superannuation, 6% payroll tax)
  - Sunday rate = base rate + 37.78% on-cost (15.78% management, 16% workers comp and superannuation, 6% payroll tax)
  - Public Holiday rate = base rate + 39.75% on-cost (17.75% management, 16% workers comp and superannuation, 6% payroll tax)
- The Overnight Respite (sleepover) rate has been determined with the consideration of current market pricing trends and the willingness of providers to provide this service at the flat rate. This rate is indicative, overnight respite is by quote only.
- DCJ will continue to update the price guide with the SCHADS Award rates and adjust on-costs such as superannuation and management and overhead fees to match the changes in the SCHADS award.
- The CSS rates are GST Exclusive

# Casework Support Scheme: Price Guide Summary



### Base Rate

**Base Rate includes**

Hourly rate for staff  
Management & overhead costs

**How to calculate**

Price x staff hours (Staff hours with client + 1 hour staff time for preparation and report writing)

**Minimum engagement**

Minimum engagement of 3 hours (2 hours with client + 1 hour for preparation and report writing)



### Transport costs

**Price per Km includes**

Rate per Km  
Management & overhead costs  
Provision of car seats  
Extra pick-ups (if required)

**How to calculate**

Price x Km's  
(No of Km's travelled from pick up of client to drop off)  
(No minimum Km's)



### Incidental costs

**What's included**

Expenditure on clients as agreed with FACS prior to the provision of service

**How to calculate**

The actual cost is reimbursed  
Invoice required