

## Quality Assurance Framework for OOHC

# Pre – Workshop 2 Reading Results

## Managers Meeting

## Pre Workshop 2 Managers Meeting

**Context** This Workshop will work with managers to support their teams at Workshop 2.

**Time** 4.5 hours with breaks

**Attendees** Casework Mangers, Managers, Psychologist, Casework Specialists

### Agenda

**9.00am** Welcome / Acknowledgment of Country

**9.15am** Workshop 1 - discussion

**9.30am** Workshop 2 structure, roles and responsibilities

**10.00am** SDQ Results /CYPQ results

**10.30am** **Break**

**10:45pm** Coach Training

**12.30pm** **Lunch**

**1.00pm** Case review process for each team

**1.30pm** **Finish**

## Facilitator Guide

Time	Activity	Resources
9.00am	<b>Welcome and Acknowledgement</b>	Laptop with wifi and screen
9.15am	<b>Workshop 1 Discussion and feedback from workshop 1</b> <ul style="list-style-type: none"> <li>• Issues with IT, Viewpoint,</li> <li>• Alerts and processes</li> <li>• Numbers completed vs numbers started ... have they been 'Finished'</li> <li>• Any actions</li> <li>• Kiteworks, Cohort, ID's</li> </ul>	Completed numbers
9.30am	<b>Workshop 2 structure, rolls and responsibilities</b> <ul style="list-style-type: none"> <li>• Workshop structure - dummy example and then have teams work though a real result. What is it saying? What actions do we need to take? When? Who can you talk with?</li> <li>• Who can MC the day?</li> <li>• Who will led the SDQ reading of results PP? eg Psyc</li> <li>• CYPQ Safety/Perm reading of results, by manager in teams</li> <li>• Who will lead the Multicultural questions reading of results PP?</li> <li>• ACCQ reading of results in teams by manager?</li> </ul> <p>Hand out PP for each attendee, to support 2before the day?</p> <p>What resources do we need for the day? butchers paper, pens, printouts, results, Seating in teams?</p>	Workshop 2 Agenda
10.30am	<b>SDQ Results the basics (see User Guide 2)</b> <ul style="list-style-type: none"> <li>• Cross section of SDQs by age groups 4-10 and 11-17 – Select one for group work at Workshop 2</li> <li>• What are they showing? Two measures</li> <li>• Decision Making Pyramid</li> <li>• Possible strategies – casework tasks, discussion with carer's, other?</li> </ul> <p>What will your teams need help with?</p> <b>CYPQ Results the basics (see User Guide 3)</b> <ul style="list-style-type: none"> <li>• Cross section of CYPQ – select one for group work at Workshop 2</li> <li>• Alerts and follow ups for Safety and Permanency?</li> <li>• Alert responses, processes, policies, and actions for follow ups?</li> </ul> <p>ACCQ responses and what are they saying?</p>	Dummy example Training modules Selection of results of SDQ User guides
10.45am	<b>Break</b>	
11.45am	See Coaching Resources	
1.00	<b>Lunch</b>	



1.30pm	<p><b>Casework review process for each team</b></p> <ul style="list-style-type: none"> <li>• How do you want your teams to follow up on the results? Monthly case reviews, annual reviews? At team meetings? One on one?</li> </ul> <p>What do we need to put in place for this to happen?</p>	
1.30pm	<p><b>Finish</b></p>	